

# MonLife - Risk Register

Impact Risk Management scoring: High = 3; Medium = 2; Low = 1

Probability Risk Management scoring: High = 3; Medium = 2; Low = 1

Scoring: Multiply impact x probability to give scoring

Date risk added	Risk	Impact	Probability
29.05.2019	Reduced Financial support in future years	High	High
29.05.2019	Failure of MonLife to achieve financial targets	High	Medium
29.05.2019	Withdrawal of Other Grant Funding	High	Medium
29.05.2019	Need to recruit to specialist positions	High	Medium
29.05.2019	Withdrawal of Financial Support from Schools for Leisure Services and unable to increase business to compensate	High	Medium
29.05.2019	Loss of income - transforming and investing in sites	Medium	High
29.05.2019	Major Incident	High	Medium
29.05.2019	To ensure the continued analysis of staff health and safety	Medium	Low
29.05.2019	Risk that current business plan doesn't link with MTFP	Medium	Low
29.05.2019	Sufficiency within existing team to address full potential for commercial benefits	High	Medium
29.05.2019	Brexit and lack of decision making progress	High	Medium
29.05.2019	Inability to generate significant income potential off the back of Capital Investment	High	Medium
29.05.2019	Property portfolio does not receive necessary investment	High	Medium
29.05.2019	Insufficient funds to carry out effective repair and maintenance programmes for premises and equipment	High	Medium
29.05.2019	Lack of clarity around decision making process	High	Low
29.05.2019	Failure of MCC to provide effective support services in line with MonLife's needs	High	Medium
29.05.2019	Falling income levels due to economic climate	High	Medium
29.05.2019	Loss of Experienced Staff	Medium	Low
29.05.2019	Inadequate capacity to meet work demands of capital projects	High	Medium
29.05.2019	Inability to deliver key projects	High	Medium
29.05.2019	Inability to prioritise digital strategy for MonLife Services	High	Medium
29.05.2019	Integrity of ICT Systems and Data	High	Medium



Score
9
6
6
6
6
6
6
6
2
2
6
6
6
6
6
3
6
6
2
6
6
6
6



Mitigating Actions / Notes
Adjustments to MTFP and reduce budget. MonLife will have little capacity and will be managing decline of ser
Business plan drafted in conjunction with existing management and independent consultants. Business Plan KI monitoring of financial targets and action plans will take place
Where reasonable, early identification of funding withdrawal; options would include reducing or closing servic redundancies.
Likely to recruit from the market
Negotiation with Schools - there should be a consultation process to enable planning and identifying other op and funding may need a renegotiation of the overall grant funding.
Ensure business plans map out consequences of phased work across priority sites
Ensure appropriate level of insurance excess; emergency plans need to be put in place and relevant personnel
Ensure all staff are supported through effective PDP process; training programme provided to all staff and vol and when necessary to support individual staff
Ensure plan is discussed fully with Finance prior to final draft report being released for consultation
Consider option for additional appointment to team - require additional funds to realise this position
Uncertain future, financial uncertainty - not be able to understand the consequences.
Undertake Alliance feasibility studies to assess viability of potential for leisure sites
Agree with MCC what projects are to be forwarded to Cabinet / Council for Capital programme consideration
Negotiation with Estates to ensure adequate funds are allocated
Clear decision making process laid out for Cabinet Member / Advisory Board / ICMD / MD of MonLife
Monthly monitoring meetings to discuss concerns and alleviate any issues
Adequate budget is in place to meet current commitments and careful monitoring of performance and charge necessary, services can be redesigned to ensure delivery within the budget
There are sufficient and experienced managers available to guide and mentor new staff until they gain the nec
Identify project manager role as part of project cost; close working relationship with officers within MCC;
Service or Project manager identified for each project; clear project plan and resources in place; identifying ca MCC if cannot be resolved
Work with the MCC Digital Team to develop a clear strategy for MonLife services. Develop a high level plan and decisions around the digital programme
The ability to extract key data sets automatically from key external reporting tools that are housed on the net

Establish protocol for engagement with relevant services; monitor impact on workloads and current structures

Close liaison with MCC H&S officer; policies and procedures in place; new H&S Audit template to be implemented; competencies to be identified and training given

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Lead	Status	Update actions / notes
MCC/MB		
IS/MB		
MCC		
MCC/IS		
IS/MB		
MB		
MCC/IS		
TP/TT		
MB		
MCC		
MCC		
Alliance / MCC / MonLife SMT		
MCC / IS / MB		
IS / MB / DHH		
MCC / IS		
IS / PM/FOB/PD		
IS/MB		
TT/TP		
IS/MB		
IS / MB		
RS		
RS		

